



Provider Communication

Subject: Provider Assistance Meetings	Priority: High
Date: March 24, 2005	Message ID: ACSBNR03242005_1

Dear Provider,

Beginning April 14, 2005, ACS will be offering scheduled meetings at which you can get 1 ½ hours of one-on-one assistance. You will be able to meet experts on provider enrollment, claims and Web issues. You can request help on any topic. These meetings will take place at ACS' Atlanta facility between 9:00 a.m. and 5:30 p.m. and are scheduled once a month for the remainder of this calendar year excluding June, September and December.

ACS will only be able to meet with 50 providers each month; you must register to schedule a meeting. You can schedule a meeting by going to our meeting registration site time2reg.com/ghpconferences or call 877-660-2080.

Note: The online registration company is currently working on getting these classes on their Web site. In the mean time you can call for registration.

Date	Time	Date	Time
04/14/05	9 am -10:30 am	08/11/05	9 am -10:30 am
	10:30 am – 12 pm		10:30 am – 12 pm
	1 pm – 2:30 pm		1 pm – 2:30 pm
	2:30 pm – 4 pm		2:30 pm – 4 pm
	4 pm – 5:30 pm		4 pm – 5:30 pm
05/12/05	9 am -10:30 am	10/13/05	9 am -10:30 am
	10:30 am – 12 pm		10:30 am – 12 pm
	1 pm – 2:30 pm		1 pm – 2:30 pm
	2:30 pm – 4 pm		2:30 pm – 4 pm
	4 pm – 5:30 pm		4 pm – 5:30 pm
07/07/05	9 am -10:30 am	11/10/05	9 am -10:30 am
	10:30 am – 12 pm		10:30 am – 12 pm
	1 pm – 2:30 pm		1 pm – 2:30 pm
	2:30 pm – 4 pm		2:30 pm – 4 pm
	4 pm – 5:30 pm		4 pm – 5:30 pm

Directions to the ACS building from I285:

- Take Ashford Dunwoody Rd (exit 29) North.
- Take your first right on Ravinia Dr. (You will see the Crowne Plaza hotel on your left.)
- Look for the sign for guest parking, you will turn left after the hotel.
- Continue straight into guest parking.
- The elevator that goes to the ACS suite is in the parking garage. Elevators inside the building do not access the ACS suite. Go to floor 7, reception area.



Parking

If you prefer not to pay for parking, you can park at the Marta station or Perimeter Mall across the street. There is a Crowne Plaza Hotel shuttle that makes a stop in front of our building (Ravinia 3). It is possible to wait up to 15 minutes for this shuttle.

If you need more detailed directions, you can use the following address as a destination point on www.mapquest.com :

Address of ACS site:

3 Ravinia Dr.
Suite P750
Atlanta, GA 30346